

Triview Metropolitan District Board of Directors

Donala Water and Sanitation District – Board Room
15850 Holbein Drive
Colorado Springs, CO 80921

Meeting Minutes

Board of Director's Regular Meeting – March 8, 2016

- 1. Call to Order:** Vice President Reid Bolander called the meeting to order at 5:09 p.m. Board members present were Director Mark Melville, Director Bob Eskridge, and Director Marco Fiorito. Staff and contractors present were Valerie Remington, District Manager, Chris Cummins, water counsel, and Gary Shupp, general counsel.
- 2. Declaration of a Quorum, Notice & Posting:** Vice President Bolander declared a quorum present and that the public notice of this Board meeting has been duly posted.
- 3. Approval of Agenda:** Motion to approve was made by Director Melville and seconded by Director Eskridge. Motion approved.
- 4. Approval of Consent Agenda:** Motion to approve the consent agenda was made by Director Eskridge and seconded by Director Fiorito. Motion approved.
- 5. Public Comment:**

Anthony Sexton, 15778 Old Post Drive – Spoke regarding landscaping. Director Eskridge will meet with Mr. Sexton at a later date.

Thomas C. Olson and Arlene Fisher-Olson, 15986 Midland Valley Way – Spoke to the board regarding sewer fees. It was determined that the fee schedule they had questions on were not those of the Triview District.

Kip Petersen, Donala Water and Sanitation District – Introduced himself and welcomed the Triview Board to the Donala boardroom.
- 6. Discussion/Decision Regarding Intergovernmental Agreement Between the Triview Metropolitan District and the Forest Lakes Metropolitan District:** The final version of the document was presented to the Board. Funding for the interconnect was also requested as it wasn't in the original budget. The funding will be provided for in the financial section of the meeting. Motion to approve the IGA with Forest Lakes Metropolitan District was made by Director Fiorito and seconded by Director Melville. Motion approved.

- 7. Discussion/Decision Regarding Vacuum Excavator:** Options for the vacuum excavator were presented by V. Remington. Recommendation by the District Manager was to rent the excavator on a weekly basis as needed.
- 8. Discussion/Decision Regarding Policy Requirement for Public Construction Projects:** Policy Decision by the Board on how they want to deal with future construction projects was made. The Board decided the District will go through a normal public bid process for major infrastructure projects whenever possible. Exceptions to this will be made on a case by case basis.
- 9. Tracking Action Items and Quick Review of Votes, Decisions, and Direction Provided:** New item for agenda will be an action item list of open items. It was requested to be its own agenda line item right after the manager's report.
- 10. Discussion Regarding AMCOBI as a Potential Billing Provider:** Director Bolander and Director Melville presented comments on their visit to AMCOBI. Director Bolander will contact AMCOBI and they will be added to the agenda for the April meeting.
- 11. Review of January 2016 Financials:**
 - a. Disbursements over \$5000:** Check to Pikes Peak Regional Water Authority for annual dues and transit loss operation and maintenance costs in the amount of \$3,466.25. Check to JDS Hydro for Sanctuary Pointe transmission line in the amount of \$6,365.50. Check to JDS Hydro for Sanctuary Pointe Pump Station in the amount of \$7,200.00. Check to Horizon for the mower in the amount of \$8,079.20. Check to Apex Sports, Inc., for the 4 wheeler in the amount of \$8,396.91. Check to Monson, Cummins & Shohet, LLC for legal counsel in the amount of \$6,970.10. Check to ORC Water Professionals, Inc., for contract operations and maintenance in the amount of \$5,534.93. Check to Community Resource Services of Colorado, LLC for election material in the amount of \$11,901.13. Motion to approve the checks over \$5000 with the addition of a check to Community Resource Services for the upcoming election was made by Director Fiorito and seconded by Director Eskridge. Motion approved.
 - b. January 2016 Financials:** Financials were presented by V. Remington. Motion to approve funding up to \$35,000 from capital funds for the Forest Lakes Metropolitan District Interconnect was made by Director Eskridge and seconded by Director Melville. Motion approved. Motion to approve the January 2016 financials as presented was made by Director Melville and seconded by Director Fiorito. Motion approved.
- 12. Operation Report:** Report was presented by V. Remington
 - Water/Wastewater
 - Increase in District population size now requires an increase in sampling.
 - Standard Operating Procedures have been developed for valve maintenance and plan is being executed.

- Standard operating Procedures are currently being developed for PRV maintenance.
- New district standards for dental office reporting has been developed and implemented.
- Broken hydrants have been repaired.
Parks/Streets
- Plan for seasonal operation has been developed.
- Broken curb stop has been repaired.
- John McGinn and V. Remington have started working together on the scope of the road assessment study.

Board directed V. Remington to hire a water operations manager. This person would only supervise water. V. Remington would have the authority to hire directly without Board review.

13. Manager Report: Report was presented by V. Remington

- Part-time candidate report
- Board directed V. Remington to convert prior board room to office space
- Obtain data regarding office space across hall
- Well site 4 easement complete, Triview owns the property now
- Series 2009 bond refunding analysis
- Collection of tap fees by Triview

Tom Tharnish reported that the Town of Monument will have a new ordinance soon that will ban the parking of cars on the streets during a snow event. If the ordinance is passed, it will be enforceable by the police. Ticketing and towing will be done. Triview supports this new ordinance.

14. Executive Session: Motion to recess to executive session was made by Director Eskridge and seconded by Director Fiorito at 6:48pm. Motion approved. The meeting was recessed to executive session at 6:59 p.m. by Vice President Bolander pursuant to C.R.S.24-6-402(4)(b) for conference with attorney for advice on specific legal questions.
Return to regular session 7:35 pm.

15. Adjournment: Motion to adjourn the meeting was made by Director Eskridge and seconded by Director Melville. Motion approved. The meeting was adjourned at 7:36 p.m.